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Public competition based on qualifications and exams for admission to the International Research Doctorate in Architecture and Urban Planning (International Research Doctorate in Architecture and Urban Planning)

Research Doctorate – 40th Cycle – Academic Year 2024/2025

DEADLINE SET ON 2 September 2024
AT 12:00 NOON (ITALIAN TIME)

Art. 1
Purpose and general rules

Pursuant to the Consortium Agreement signed between the University of Ferrara (Italy) and the Polis University of Tirana (Albania), the public competition based on qualifications and exams is held for admission to the International PhD course in Architecture and Urban Planning.

As associate members of the consortium, the Slovak University of Technology – STU - in Bratislava (Slovakia), the Universidade Do Minho (Portugal), participate in the training and research activities planned for the Course.

Effective admission to the courses indicated above is subject to verification by ANVUR (Agenzia nazionale di valutazione del sistema universitario e della ricerca – National University and Research System Evaluation Agency) that the requirements set forth in Ministerial Decree 226/2021 remain in place for the purpose of activation of already accredited courses, or the issuance of accreditation by the Ministry of Education, University and Research for newly established courses.
In the event of non-accreditation and/or non-activation of one or more doctoral courses, any competition procedures already completed will be considered void.

The Research doctoral courses have a three-year duration starting from 1 November 2024.

The research topics, the places available, the admission requirements, the methods and criteria for selecting and evaluating candidates for the formation of the ranking are indicated in the attached sheet that forms an integral part of this call.

The available positions will be assigned according to a single merit ranking, depending on the positions made available by the individual partner institutions, as illustrated in the attached sheet.

Candidates holding a qualification obtained abroad shall compete on the same basis as the other candidates on the competitive positions, including those with a scholarship or other equivalent form of financial support, even in the case of a specifically defined reserve (Article 2).

The admission test schedule can be found on the dedicated web page

It will be defined by the Teaching Board of the Doctoral Course in Architecture and Urban Planning by the deadline of this call for applications and promptly published.

The scholarships, research grants and/or other forms of equivalent funding and the related ordinary positions referred to in this call for applications may be increased as a result of further available funding, also obtained from public research bodies or qualified private structures, without prejudice to the deadlines for submitting the application for admission.

Failure to finalize agreements with external bodies for the financing of scholarships and/or other equivalent forms of research support, even if indicated in this call for applications, reduces the total number of ordinary positions.

This call for application is for all intents and purposes a notification.

Any changes, updates or additions to its content will be **made known exclusively** with the publication on the web site.

Failure to comply with the rules contained in this call for applications will result in exclusion from the competition.

Any personal communication to candidates related to this competition will occur by e-mail. For this purpose, the University of Ferrara will use the e-mail address given by the applicant during the registration process, as illustrated in the following art. 5.

The University assumes no responsibility for the loss of communications due to inaccurate personal contact information on the part of the candidate or failure or delay in communicating a change thereof, nor for postal or telematic misunderstandings.

This call for application is written in Italian and English in accordance with the regulations in force on the subject and the University Regulations.

Art. 2
Competitive positions

Admission to the Research Doctoral Course referred to in art. 1 takes place through selection for positions indicated in the course sheet, attached and integral part of this call.
The types of competitive positions are as follows:

- Ordinary positions with scholarship, with restricted research topic and with non-restricted research topic;
- Positions reserved for specific categories of candidates with specific admission requirements: candidates with a university degree obtained in a foreign institution, candidates with scholarships from foreign countries or candidates with specific international mobility programmes.

There are no competitive positions without a scholarship.

The competitive positions with scholarship and with non-restricted research topic, will be assigned according to the ranking order.

For competitive positions with a scholarship on a restricted topic, the examining Committee will judge the suitability of candidates for the specific topic and research path. For each position with a restricted topic, the assignment will take place according to the ranking order of the single position with a restricted topic.

Regardless of the type of funding, the competitive positions with scholarship on restricted topics, that are indicated in the attached description sheet, bind the winner of such scholarships to carry out her/his research activity on the basis of the specific project.

In case candidates are interested in scholarships with a restricted topic, regardless of the type of the scholarship funding, it is necessary for them to present a research project that has to be consistent with the restricted topic, under penalty of non-admission to the evaluation of the application for the scholarship itself.

The choice option to compete for positions with restricted topics is configured as binding priority choice.
In the event of a restricted topic scholarship award, the waiver of the scholarship is equivalent to the waiver of the Doctoral course.

In the event of non-eligibility and/or award of restricted topic scholarship, the application remains valid for the ordinary positions with unrestricted scholarship.

For doctoral courses that have made express provision for this, candidates holding degrees from foreign universities or candidates holding scholarships funded by foreign states or candidates holding scholarships within the framework of specific international mobility programmes may compete for the places reserved for them.

Any provision of reserved places is made explicit in the sheets of Doctoral Courses that are an integral part of this call and are published on the web site.

Candidates who intend to compete for the reserved positions, when completing the application for admission through the online procedure available at https://pica.cineca.it/unife/ must comply with the following instructions:

- **Candidates with a foreign qualification**: in addition to what is stipulated in the doctoral course sheet, they must comply with the indications set out in Article 4 of this call.
- Candidates **with scholarship from foreign States**: in addition to the documents indicated on the course sheet, they must enclose a certification attesting the ownership of the scholarship provided by the foreign State, or a copy of the application sent to the competent authorities for its assignment.
- **Candidates with scholarship form specific programs of international mobility**: in addition to the documents indicated on the course sheet, they must enclose a certification attesting the ownership of the scholarship funded within the program of international mobility.
- **Candidates with scholarship within agreements for "Cooperation to development":** in addition to the documents indicated on the course sheet, they must enclose an acceptance letter issued by the partner institution.

Candidates who intend to compete for the reserved places for scholarship holders from foreign States or from specific international mobility programs, must prove that they are definitively holders of such scholarships by the peremptory deadline of ***30 April 2025***. The certificate of the scholarship possession must be sent to the IUSS Office (email dottorato@unife.it) within the same date, under penalty of exclusion from the Doctorate Course.

For reserved positions, the examining Committee will draw up a separate ranking according to the type of reserved positions.
Should there not be suitable candidates, the positions reserved for candidates holders of scholarships from foreign States or from specific programs for international mobility, **cannot be assigned to other candidates**.

The following positions are put in competition:

Home Institution	**Scholarship**	**Research contract**
University of Ferrara	**5**	--
POLIS University Tirana	--	**6**

In addition, pursuant to the provisions of the Albanian regulations for the accreditation of the Course, two (2) additional positions reserved for suitable candidates engaged in highly qualified scientific activities as employees of Albanian Academic or Research Bodies, public or private, may be activated at the POLIS University.

The choice of the Home Institution is binding for the assignment of the respective positions.

Art. 3
Characteristics and organization of the course

The program has as recipients highly qualified candidates from all European and extra-European countries, and its main objective is to train young researchers of high scientific level, open, with a multidisciplinary and interdisciplinary approach to the major debates on the issues attributable to the two curricula proposed. Given that the ethical action of seeking the maximum sustainability of intervention and social inclusiveness is the engine of any training and research act envisaged within the framework of the activities of the Doctorate Programme, the main topics of interest of the course will be those related to the two institutional curricula, Architecture and Urban Planning.

The research topics provided for the two curricula are illustrated on the dedicated web page.

In order to ensure an excellent academic quality for the program, the partner institutions are committed to provide specific expertise, teachings and supervisors for the study and research activities in the field of architecture and urban planning, all commensurate with the specific role of the parties.

The international doctoral programme is fully integrated, also thanks to the compulsory mobility envisaged for doctoral students, both between partner institutions and within the research network offered by individual institutions.

In any case, the compulsory mobility of doctoral students is provided: the doctoral students enrolled in the course must carry out training and research activities at a "Host Institution" for at least 6 months, even if not continuous, of the 36 envisaged for the achievement of the degree. All partner and/or associated institutions of the consortium are considered as "Host institutions" and, provided that attendance is authorized by the teaching college, also any highly qualified international university and/or research institution in the fields of investigation covered by the course.

At the end of the programme, candidates who have successfully defended their thesis will be awarded the title of Research Doctor in "Architecture and Urban Planning" by each partner institution.

Art. 4
Admission Requirements

Applicants, without any limitation of age or citizenship, can apply if, by the deadline of this call, they hold a bachelor's degree valid for access to the third level of university education according to the regulations in force in the partner institutions, or hold another comparable academic title (second cycle qualification) deemed relevant by the Teaching board of the doctorate for admission to the research doctorate. Candidates are required to produce appropriate certification of the degrees obtained, in accordance with national regulations regarding access to Doctoral research courses.

For the acceptance of the application for admission to the competition, each candidate must also submit **at least two (2) reference letters** drawn up and signed by professors, experts, researchers or professionals of clear qualification in the research topics covered by the course.

The absence of the two letters in the application automatically excludes the candidate from the selections.

The application procedure for the competition involves the candidate sending a request for reference letters to the identified teachers or experts; once the latter have received the request, they will be able to access the platform and upload the letter, which will be transmitted directly to the Selection Committee in a blind mode with respect to the candidate.

The candidate must not in any way independently upload the reference letters.

The attached form, which is an integral part of this call, specifies the type of qualifications required for participation in the competition and any additional requirements.

All candidates are admitted to the selection subject to verification of the self-certified declarations, pursuant DPR n. 445/2000 and subsequent amendments and integrations. The University may, at any time during the proceedings, including after the start of doctoral courses, carry out checks on the truthfulness of the statements produced and request the production of the original documents.
The Administration may, at any time, by reasoned provision of the Rector, order exclusion from the selection procedure for failure to meet the prescribed requirements.

***Those who are already enrolled in the same doctoral course cannot submit a new application*.**

Art. 5
Degrees awarded by foreign Universities

The eligibility of the foreign degree is ascertained by the Admission Competition Selection Committee, for the sole purpose of participation in the competition and enrolment in the doctoral course, in compliance with the relevant regulations in force in Italy and in the country where the degree was awarded and in accordance with international treaties or agreements on the recognition of degrees for the pursuit of studies.

The online completion of the application for admission to the competition implies the simultaneous implicit request for verification of the eligibility of the qualification obtained abroad. Applicants should therefore attach to their application the following documents:

a) certificate related to the academic degree with a list of examinations taken and their grade. EU citizens may submit a self-declaration certifying the possession of an academic qualification, according to DPR n. 445/2000 and subsequent amendments;
b) if the aforementioned document is not in Italian or English, the applicant must provide a translation of the certificate in English, that the candidate must undersign under her/his own responsibility;
c) any other document useful for assessing the suitability of the degree (Diploma Supplement, for candidates holding a degree obtained in an EU country; declaration of value in loco, issued by the Italian diplomatic representations of the country to which the institution that issued the degree belongs).

Art. 6
Application for admission to selections

The application for admission to the selection, including the mandatory documentation, must be drawn up and sent, under penalty of exclusion, **by 2 September 2024 - 12.00 noon (Italian time)** using exclusively the appropriate online procedure, available at: https://pica.cineca.it/unife/

Information for registration and access to the procedure can be found by following the instructions in the "Online application guide" published on the following web page.

Candidates can access the procedure for submitting the admission application also using SPID (Public System of Digital Identity), choosing from the page of the available federations the University of Ferrara (this procedure is available only for candidates already living in Italy).

The application is completed by entering the requested information and enclosing the documents indicated in the form regarding the course each candidate is interested in.

Files should be **in pdf/A format only: maximum size 30 Mb for each attachment.**
Files should be named with number, **candidate's last name and first name, and file name**, e.g.:

- 1_familyname_name_curriculum.pdf);
- In the case of several files of the same type, add a sequential number at the end (1_familyname_name_curriculum_2.pdf)

The application must contain the candidate's personal data, the residence, phone number, e-mail address, and the citizenship.
The application is to be considered for all legal purposes as a self-certification, pursuant to Articles 46 and 47 of Presidential Decree 445/2000 and subsequent amendments, of the data contained therein and in the documents attached thereto.

The application for participation requires the candidate to choose the "Home Institution".
It is possible to choose only one "Home Institution".

- Polis University Tirana = Universiteti Polis (Albania)
- Dipartimento di Architettura = Università degli Studi di Ferrara (Italy)

The choice expressed will be binding and will determine the allocation of the positions put in competition, referred to in art. 6 of this call, which will be assigned according to the order of the relative rankings until the exhaustion of the positions made available by each University.

Candidates who intend to compete on the specific positions listed below, **must select the corresponding item** and then **select the type of positions and/or scholarships with a restricted topic of interest**, during the compilation of the admission application.

In case of interest in scholarships with restricted topic, regardless of the type of scholarship funding, it is necessary to submit a research project consistent with the restricted topic, under penalty of non-admission to the evaluation of the application for the scholarship itself.

The choice option to compete for positions with restricted topics is configured as binding priority choice.
In the case of a restricted topic scholarship award, the waiver of the scholarship is equivalent to the waiver of the Doctoral Course.

The request to compete for restricted topic scholarships does NOT preclude inclusion in the ranking or the possibility of competing for other ordinary scholarships.

Once the procedure for filling in and submitting the application has been completed, the candidate will receive an email with confirmation of delivery and an essential identification code for any communications with CINECA and the IUSS Office.

It is the responsibility of the candidates to verify the successful completion of the procedure. Complaints will not be accepted for any malfunctions of the computer system due to overloads near the deadline.

Applications that are incomplete in terms of information and/or mandatory attachments as of **12:01 (Italian time) on 2 September 2024**, will be excluded.

In no case will additions to the documentation be allowed after the expiry of the call.

Candidates who intend to participate in the competition for several doctoral courses must submit several applications, attaching the required documentation for each one.

Candidates are invited to complete the application for participation in the competitions well in advance of the deadline.

Art. 7
Applicants with disabilities and/or with SLD

Candidates with disabilities and/or SLDs may indicate their needs for consideration in the organization of the test. (Italian Law no. 104/1992 and no. 170/2010 and subsequent amendments and integrations).

Admitted certifications
Applications containing at least one of the following certifications will be accepted:

- valid certificate of invalidity, issued by the relevant medical commission pursuant to Law no. 295 of 1990;
- valid certification of handicap issued by the relevant medical commission for the area according to Law No. 104 of 1992;
- diagnosis of SLD issued by facilities of the National Health Service or by specialists and facilities accredited by the Region not more than 3 years after the expiration of this call or after the age of 18;
- other certifications that the Italian law make equal to the above mentioned certifications.

Applicants with disabilities and/or with DSA may be admitted to take the test with the medical certification they have, even if it is out of date due to the limitation of the activity of the SSN for the COVID-19 emergency, subject to the University's reservation to later request the integration of the documentation provided therein.

Uploaded certifications must be legible and complete on each of their pages.

Applicants with disabilities or with SLD residing abroad
Applicants with a disability, impairment or SLD residing in foreign countries must submit legalized certification, where required by current international standards, attesting to the disability, impairment or SLD status issued in the country of residence, accompanied by a translation, sworn and by an official translator or certified to be in conformity with the original text by the Italian diplomatic representations, in Italian or English.

How to report
Reporting must be done by following the instructions in the "Online application guide" published on the following web page by 23:59 on 2 September 2024.

Assessment of requests and granting of aid or compensatory measures
Requests are assessed by the Disability and SLD Service (Inclusion Policy Coordination Office), requesting expert opinions on disability and DSA issues where necessary. Upon completion of the assessment, the Disability and LSD Service communicates the outcome to the applicant.
The support measures granted are communicated to the Examination Committee for implementation.

Art. 8
Admission procedures

The selection committee will assess the candidates on the basis of the qualifications submitted and an interview.
The interview will take place in English.

The selection procedures are set out in the sheet for the each doctoral course, which form an integral part of this call for applications and are published on the following web page.

The assessment of qualifications and the oral test will take place by 7 October 2024.

The schedule of tests will be published by the deadline of this call on the dedicated web page.

Publication of the schedule of tests will constitute an official convocation for all legal purposes.
Candidates will not receive any personal notice about the selection procedures.
Candidates are not required to be present during the assessment of qualifications.

The evaluation committee disposes of a total of **80 points**. Evaluation criteria, including the minimum requirements for admittance to the interview, are outlined in each Doctoral course description sheet.

The evaluation of qualifications results and the admission to the interview will be published on the web page according to the schedule published on the following web page.

For candidates evaluated positively, the interview will be held remotely via teleconference in audio and video via the web (e.g., GoToMeeting, Skype). To this end, in the application for admission to the selection, candidates must provide a contact and ensure the use of a webcam to allow their identification to the selection committee.

For the purpose of identification and under penalty of exclusion from the selection procedure, each candidate is required, before the interview begins, to show the same identity document already transmitted, in copy, as an attachment to the application.
The selection committee will prepare the schedule of interviews which will be published on the following web page.

Failure to communicate the personal address, the lack of connection, the unavailability of the candidate on the day or at the established time or the failure to present a valid identification document pursuant to the preceding paragraph, are grounds for exclusion from the selective procedure.
The University of Ferrara declines any responsibility for the eventuality that technical reasons prevent the oral interview from taking place properly.

The interview will focus on the reasons for accessing the IDAUP Programme, the research project and verification of the candidate's preparation and aptitude to carry out research activities. The interview will be held in English.

For the evaluation of each candidate, the commission will have **50** points for the evaluation of the titles, and an additional **30** points for the interview.
Candidates will be admitted to the interview against an assessment of the qualifications equal to at least **38/50**.
The selection is considered passed if the candidate obtains a vote of at least **60/80.**

The committee, which has drawn up a single merit ranking, will assign the positions covered by financial support according to the choice of the "Home Institution", compulsorily expressed by the candidates at the time of registration for the competition.

In the case of restricted topic scholarships, the Examining Committee, in addition to evaluating the eligibility for admission to the doctorate, will also have to evaluate the suitability for the research subject of the funding for the candidates who have made an explicit request for the purpose of awarding this scholarship.

Art. 9
Selection Committee

The Selection Committee is appointed by the Rector and is composed in accordance with the provisions of the Consortium Agreement signed between the Parties and Article 16 of the Regulations on Doctoral Programmes of the University of Ferrara, issued pursuant to Ministerial Decree No. 226 of 14 December 2021.

The composition of all selection committees will be published before the call deadline on the web page.
The Selection Committee will not send any personal communication to the candidates regarding the outcome of the competition tests: it will be the sole responsibility of the candidates to inform themselves through the methods described in Article 7 and Article 10 of this call.

Art. 10
Ranking list

After the approval of the competition proceedings, the ranking will be available online at the following web page.

Publication of the ranking list will be the only official means of publicizing the results of the competition, so **no personal communications will be sent to successful candidates.**

For positions with a scholarship on a restricted topic, the ranking will include a parallel and independent part with the evaluation by the Examining Committee that decides which candidates are or are not suitable for carrying out the specific research topic.

In the event a candidate is successful in more than one ranking, she/he will have to opt for only one doctoral course. The choice of the doctoral course, made at the time of enrolment, **is final** and it will not be possible in any way to modify it.

Art. 11
Admission to the course

Successful candidates are admitted to the doctoral course, after approval of the selection acts, according to the order of the ranking and up to the number of places put in competition.

For the places covered by scholarship or equivalent form of funding with a restricted topic, admission will take place according to the order of the ranking, with respect to the ascertained suitability for carrying out the research object of the funding. The assignees of constrained thematic scholarships do not contribute to the assignment of ordinary positions; in case of renunciation of the scholarship, it corresponds to renunciation of enrolment to the Course.

Failure to complete the enrolment procedure entails the forfeiture of the right to admission to the Course. In this case, the remaining vacancies are assigned to those who occupy a useful position in the ranking of merit.

In the event of a tie, the following criteria will be applied for the "Home institution - University of Ferrara":

- for positions covered by a scholarship, the assessment of the economic situation prevails, determined on the basis of the ISEE certification "Subsidized social benefits for the Right to University Education" without omissions or discrepancies, expiring on 15 January 2024;
- for positions not covered by the scholarship, the youngest candidate prevails.

Candidates admitted to the course attendance will be enrolled by both partner institutions.

For the University of Ferrara, information will be available on the page: IDAUP Competition.

For Polis University, the information will be available on the page: Programe Doktorature.

Admission to all positions with Scholarship or equivalent financing deriving from departmental funds and/or funds made available by external entities is conditional, and subject to them, to accounting checks following the formalization of the loans.
Each institution may request additions to the documentation already submitted for the competition to the interested parties, in accordance with the national regulations in force on the subject; for the purpose of submitting any additional documentation, or for the recognition of access certificates by national bodies, the parties are responsible for ensuring adequate timing and in any case, pending receipt of what is required by the respective national and/or local regulations, they agree to register the interested parties "sub-conditionally" in order to allow them to attend the course.

For reserved positions, the examining Committee will draw up a separate ranking according to the type of reserved positions.

In case of useful placement in several rankings, the candidate must exercise option for only one Doctoral course.

In case of waiver of registration within one month from the beginning of the first year of the course by those entitled, the vacancies shall be assigned to those who occupy a useful position in the ranking of merit, taking into account, where necessary, the specific field of research related to the financing.

Admission to all positions with Scholarship or equivalent financing deriving from departmental funds and/or funds made available by external entities is conditional, and subject to them, to accounting checks following the formalization of the loans.

Art.12
Enrolment

Successful candidates must enrol by following the directions that will be published on the University of Ferrara portal, on the dedicated page.

The deadline for enrolments is set without fail *on 31 October 2024 - at 12.00 - noon (Italian time).*

No other method of enrolment for the course other than that indicated will be accepted.

The enrolment application will be considered completed only after submission of all the documents listed in the enrolment guide.

Those who have not regularized their enrolment within the terms and in the manner indicated above will be considered *WAIVERS* in all respects and the vacancies will be assigned to other aspirants, according to the order of the ranking list.

Art. 13
Replacements

Candidates who are eligible but not successful, and who wish to take over any vacancies not filled by successful candidates in the competition must send by e-mail (dottorato@unife.it) their **replacement application** compulsorily **by 31 October 2024 at 12 noon (Italian time)** duly signed.

The replacement form is available at the link below.

Those who have not submitted their application within the deadlines will not be admitted to any replacement.

Any persons entitled to take over will be duly informed of the possibility and terms of registration by the IUSS Office.

Art. 14
Scholarships

Without prejudice to the provisions of specific conventions or agreements for the internationalization of doctoral programs, the annual amount of the scholarship is €16,243.00 gross, subject to the INPS social security contribution required by current regulations. The provisions of Article 4 of Law No. 476 of August 13, 1984, shall apply to scholarships for attending doctoral courses in fiscal matters.

The amount of the scholarship is increased by 50% for any period spent abroad, for a maximum period of 12 months.
This period may be extended up to a maximum of 18 months for doctorates co-tutored with foreign entities or activated pursuant to the regulatory framework on the accreditation of courses by universities.

For research contracts guaranteed by Polis University, the gross annual amount is € 9,000.00, subject to the tax and contribution regime provided for by the legislation in force in Albania.

Additional funds are also foreseen to cover mobility and research costs.

The payment of the scholarship is monthly postponed.

Scholarships are for one year and are renewed on the condition that the doctoral student has passed the annual reviews of the activity carried out by the Academic Board in accordance with Article 19 and pursuant to any provisions of the internal regulations of the Courses.

In the event of renunciation or forfeiture within one month of the start of the courses, the doctoral student is not entitled to the scholarship or other form of funding.

The scholarship cannot be cumulated with any other scholarship, research grant or equivalent form of financing, except with those envisaged to integrate the scholarship holder's training and research activity with stays abroad. Those who have already benefited from a scholarship for a doctoral course even partially may not apply for it a second time.
In the case of scholarships not awarded to the winners of the competition, they will be awarded to eligible candidates according to the order of the relevant ranking list.

Please refer to Chapter V (Rights and Duties of Doctoral Students) of the University Regulations on Doctoral Studies for further provisions on this matter.

Art. 15
Property of results and confidentiality

Intellectual and industrial property rights to any results achieved by the doctoral student, including but not limited to software, patentable or non-patentable industrial inventions, know-how, models, data and data collections, are regulated in accordance with current legislation and University regulations and, if applicable, according to what is established in the individual agreements with Universities, Companies or Entities involved.
A doctoral student who realizes that he or she has achieved an invention is obliged to immediately notify his or her supervisor or, failing that, the director of the relevant facility, who, from that moment on, will be bound by confidentiality obligations and will be obliged to inform the University's Technology Transfer Sector without delay in order to proceed with the evaluation of the inventive results and appropriate protective actions.
Candidates competing for positions with restricted topic scholarships undertake to accept the intellectual property provisions agreed to in the Agreement between the University and the funding body.
The doctoral student is, in any case, guaranteed the possibility of carrying out the ordinary publication activities provided for in the training course, which must be programmed in a manner compatible with the protection of any results.

Art. 16
Tuition fees and administrative contributions for participation in the course

The tuition fees must be paid by the candidates admitted to the course only to their "Home Institution", according to independently defined methods and in compliance with the relevant deadlines.

University of Ferrara
Doctoral students holding a Scholarship:

Those enrolled in Doctoral courses with scholarship or equivalent economic financing – such as Intersectoral Doctorate, Doctorate with Salary Maintenance, High Apprenticeship - are required to pay university fees, according to the scheme below.

Regional tax	140,00 €
Stamp duty	16,00 €
Insurance	12,00 €
University contribution	270,00 €
Total annual amount	438,00 €

First year fees are payable in the instalments outlined below:

I instalment: at the time of registration	28,00 €	Stamp Duty - 16,00 € Insurance - 12,00 €
Second Instalment: by 31/01/2025	240,00 €	Regional contribution-140,00 € University contribution - 100,00 €
Third Instalment (*): by 15/05/2025	170,00 €	University Contribution - 170,00 €

Reductions can be applied to Candidates holding a Scholarship, in case of particular income conditions (exemption from payment of the third instalment). For any information on this matter, please refer to the **Student Right to Study Office** through the SOS Online Student Support service.

Website: https://www.unife.it/it/iscriviti/tasse/post-laurea/dottorato

The above amounts may be subject to change in subsequent years. In the event of renunciation of studies, forfeiture or exclusion, the doctoral student who has obtained enrolment is **not entitled, under any circumstances, to a refund** of the contributions paid.

For **Polis University**, the payment of the "tuition fees" relating to the first year of the doctorate will be made according to the deadlines set out below with methods that will be communicated later to the interested parties:

Fee	Amount
First instalment: at the time of enrolment	350.00 €
Second Instalment: by 31/01/2025	350.00 €

In addition, in accordance with the provisions of the Consortium Agreement, the doctoral students enrolled as "Home Institution" at Polis University, will be required to pay an additional contribution to cover the administrative and management costs of their services and research facilities, equal to 1,000.00 € to be paid according to the deadlines set out below with methods that will be communicated later to the interested parties:

Fee	Amount
First instalment: at the time of enrolment	500.00 €
Second Instalment: by 31/01/2025	500.00 €

Art. 17
Personal data processing

Personal data provided by candidates will be processed solely for institutional purposes, for the purpose of administering the competition and the eventual academic career management process of the winners.
Data will be processed in accordance with the provisions of European Regulation 2016/679 on the protection of individuals with regard to the processing of Personal Data and on the free movement of such data (GDPR).

Disclosure of the requested personal data is mandatory for the purpose of assessing the participation requirements, under penalty of exclusion from the competition. The personal data provided by candidates may be communicated to the administrative structures of the University of Ferrara and to all external parties to whom the communication is necessary for the proper fulfilment of the indicated purposes.

Pursuant to the GDPR, the Data Controller is the University of Ferrara, based in Ferrara, Via Ariosto 35, E-mail: rettore@unife.it, PEC: ateneo@pec.unife.it;
Responsible for data protection is Lepida S.c.p.A., based in Bologna, Via della Liberazione 15, E-mail: dpo_team@lepida.it, PEC: segreteria@pec.lepida.it.

Within the limits of the processing purposes indicated, personal data may be communicated or disclosed to the following Data Processor, appointed by the University of Ferrara: CINECA, Interuniversity Consortium, based in via Magnanelli 6/3 - 40033 Casalecchio di Reno (BO).

Art. 18
Reference rules

For any matters that are not covered by this call, the laws and regulations currently in force on the subject shall apply, insofar as compatible.
Responsible for the procedure with regard to the competition referred to in this call is the head of the IUSS Office.

This call is available on the web site of the University of Ferrara at the following link.

Architecture and Urban Planning	
Doctoral Cycle	40°
Coordinator	Prof. Theo Zaffagnini (theo.zaffagnini@unife.it) Department of Architecture
Duration	3 years
Affiliated Offices	Polis University - Tirana (Albania)
Associated Offices:	STU - Slovak University of Technology (Bratislava, Slovakia) - University of Minho (Guimaraes, Portugal)
Final Qualification	Issuance of a double doctoral degree by the University of Ferrara and Polis University.
Curriculum	1. Architecture 2. Urban Planning
Objectives and topics	http://www.unife.it/studenti/dottorato/corsi/riforma/architettura
Qualification required	Old study regulation, specialist or master's degree or equivalent foreign qualification

How to apply		
Qualification evaluation: up to **50** points; only candidates who have obtained a qualification evaluation equal to at least **38/50** points will be admitted to the interview **Interview**: up to **30** points **Minimum final mark: 60/80** **Interview:** via teleconference in audio and video via the web (e.g., Skype, Adobe Connect GoToMeeting)		
Foreign language whose knowledge will be tested during the interview:		English
Compulsory minimum requirement for admission to the selections		
Presentation letters	The presence of at least two (2) Presentation Letters provided by professors of the candidate's University or other Universities, or by experts in the research sectors covered by the course operating in public or private research facilities, constitutes a requirement for access to the selection. The letters in support of the application must be written in English and sent directly by the teachers and/or experts concerned in the manner detailed in the Call. **The absence of the 2 letters in the application submission platform, entered directly by the designated referees, automatically excludes the candidate from the selections.**	
Assessable qualifications		
Academic Curriculum	**Detailed curriculum vitae et studiorum** in English including: 1) university career with indication of the exams taken and related grades; 2) graduation grade; 3) previous research activities; 4) studies abroad; 5) participation in specialization courses and seminars (**certificates**)	Up to 15 points
Dissertation	a) **Dissertation copy** b) **Abstract in English (3 to 6 pages)**. The abstract must be divided into the following points: - motivations for the dissertation; - scientific contents; - methodology used; - expected/obtained results and bibliography	Up to 6 points
Research Project	The following are required in English: **research proposal min. 4 pages**, divided into: research topic, proposed methodology and structure, research objectives and basic bibliography.	Up to 20 points

	This project is not binding on the subsequent choice of the doctoral thesis, with the exception of positions with a restricted topic for which the consistency of the research project with the topic is a requirement for evaluation, under penalty of exclusion of the application. The candidate admitted to positions with a restricted topic will carry out the research training course and the thesis in line with the topic itself.	
Publications	Scientific publications of the candidate (full text)	Up to 6 points
Other certified academic and/or professional qualifications and	Other certified qualifications, Certified linguistic qualifications (CEFR).	Up to 3 points

Interview schedule
Reasons for accessing the IDAUP Programme, presentation of the research project and verification of linguistic knowledge
Admission tests schedule
The assessment of qualifications and the oral test will take place by 7 October 2024. The results of the evaluation of qualifications for admission to the interview will be visible on the competition results web page. The date from which the consultation will be possible, as well as the day and time of the oral exam will be made known by the deadline of the call to the following web page Dates and places of interview.

TOTAL POSITION IN COMPETITION	**14**
With scholarship	**5**
With Scholarship reserved for candidates with a qualification obtained abroad	**1**
Covered by a research grant	**6**
Positions reserved for employees of Albanian public institutes and research centres or in other homologous Institutions (as required by the current Albanian regulations) engaged in highly qualified activities (with maintenance of salary)	**2**

Ordinary positions with scholarship		
No.	***Funds***	***Topic or Field of Research***
3	University of Ferrara	
6	POLIS University Tirana	
1	Emilia-Romagna Region – PR ESF+ 2021/2027	Inclusive procedures, strategies and intervention techniques for energy efficiency, decarbonisation and resilience of historic villages in respect of their cultural, historical and landscape value
1	Co-funded by the Department of Architecture and the University of Ferrara	Study and testing of thermochemical and phase-change materials for thermal energy storage and use in air-conditioning systems
1	Co-funded by Fondazione Bruno Kessler (FBK) and University of Ferrara	Advanced 3D architectural modelling, supported by AI technologies